

(1) Person Filing: _____
Mailing Address: _____
City, State, Zip Code: _____
Daytime Phone: _____ Alternate Phone: _____
Representing: [] Self [] Attorney [] Other
State Bar No. (if applicable): _____

Maricopa County Justice Courts, State of Arizona

(2)

Court Name and address

(5) Petitioner/ Plaintiff [] Judgment Creditor [] Judgment Debtor Name: _____ Address: _____ City, State, Zip Code: _____ Phone(s): _____	(8) Case No.: _____ (7) Garnishee Name: _____ (Address: _____ City, State, Zip Code: _____ Phone(s): _____ Attorney: _____
(6) Respondent/ Defendant [] Judgment Creditor [] Judgment Debtor Name: _____ Address: _____ City, State, Zip Code: _____ Phone(s): _____	

CERTIFICATE OF SERVICE

On **(9)** _____ (date), I **(10)** (check all boxes that are true):

- [] Mailed by regular mail (postage prepaid)
[] Mailed by Certified mail (return receipt attached)
[] Hand –delivered by **(11)** _____

(12) a copy of the following documents:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

(13) to the following person(s):

Name: _____
Address: _____

Name: _____
Address: _____

Name: _____
Address: _____

I state under penalty of perjury that the foregoing is true and correct.

(14) _____
Date Signature

INSTRUCTIONS FORM 21 – CERTIFICATE OF SERVICE

WARNING !

ALL PARTIES TO A GARNISHMENT ARE STRONGLY URGED TO OBTAIN LEGAL ADVICE FROM AN ATTORNEY. Garnishment procedures are governed by Arizona law and are extremely complicated. All parties involved must follow these laws and procedures correctly. The Court may issue an order for monetary penalties against any party who does not proceed properly, including the judgment creditor.

USE FORM 21 IF:

- You are a party to a garnishment and have filed a pleading other than the original application, a copy of which must be provided to one or more parties to the proceeding by mail or hand delivery.

TO COMPLETE FORM 21 YOU WILL NEED:

- The titles of the court papers you mailed or hand-delivered to the other party/parties in this action.
- Information on the Writ of Garnishment and Summons (Earnings)

HOW TO COMPLETE FORM 21:

TYPE OR PRINT NEATLY USING **BLACK INK**. Match each numbered item in the instructions with the same numbered item on the Certificate of Service.

- (1) Type or print the name, mailing address and telephone numbers of the person filing this form. If you are representing yourself in this matter, check the box before "Self." If you are representing a judgment creditor but you are not an attorney and you are permitted by law to do so, check the box before "Other."

*Lines 2 through 8 are known as the **caption**. You must complete this portion if not already filled in.*

- (2) Type or print the name and the address of the Justice Court precinct in which you are filing this Petition for Order Discharging Garnishee.
- (5) Type or print the petitioner/plaintiff's name as it appears on the Writ, mailing address and phone number(s). Check the box to indicate whether this party is the judgment creditor or judgment debtor in this garnishment action.
- (6) Type or print the respondent/defendant's name as it appears on the Writ, mailing address and phone number(s). Check the box to indicate whether this party is the judgment creditor or judgment debtor in this garnishment action.
- (7) Type or print the garnishee's name as it appears on the Writ, mailing address, phone number(s) and attorney (if known).
- (8) Type or print the case number as it appears on the Writ.
- (9) Type or print the date you mailed or hand-delivered the court papers to the other party/parties.
- (10) Check the box describing the manner of mailing or delivery.
- (11) If you checked this box, type or print the name of the person who performed the hand delivery.
- (12) Type or print the title of each court paper you mailed or delivered.
- (13) Type or print the name and address of each party to whom you mailed or delivered the court documents(s).
- (14) Date and sign your name where indicated.

WHEN YOU HAVE COMPLETED THE CERTIFICATE OF SERVICE:

- ☒ File this form with the clerk's filing counter.